




Culture Empowering Community

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ABN 56 531 057 147 ICN: 3170

Darwin's Traditional Owners

POSITION DESCRIPTION

Position:	Night Patrol Officer
Program:	Darwin Palmerston Night Patrol (DPNP)
Salary sacrifice available:	Yes – through external provider (currently \$16,050 pa attracts no PAYG) for Non-casual staff
Superannuation:	9.25% employer contribution (in addition to actual base salary)
Standard working days per Week:	Seven (7) – Monday to Sunday
Shift Worker:	Yes
Responsible to:	Team Leader DPNP
Work Location:	76 Dickward Dr, Coconut Grove
Work related travel:	No

THE ORGANISATION:

The Larrakia Nation Aboriginal Corporation (“LNAC”) is a member-based body corporate registered under the Commonwealth Corporations (Aboriginal and Torres Strait Islander) Act 2006 (the CATSI Act). The members are represented by a Board of Directors which is legally responsible for administering the corporation in accordance with the CATSI Act and establishing broad policies and objectives for the corporation. The Chief Executive Officer (“CEO”) is responsible for implementing the policies and objectives established by the Board of Directors and managing the day-to-day activities of the corporation.

The LNAC is the peak advocacy and support agency for the Larrakia people, the traditional landowners of the Greater Darwin area. Initially established in 1998 to represent the Native Title interests of the Larrakia people, the LNAC has since evolved into a vital service delivery organisation focussed on addressing the social, cultural and economic aspirations of the Larrakia people by initiating and administering programs, projects and services for the broader Aboriginal community.

The members of LNAC are those Aboriginal persons who, under traditional law and custom, hold rights and interests to the traditional country (Darwin Harbour, Cox Peninsula, most of Gunn Point and much of rural Darwin).

LNAC is a not-for-profit organisation and receives the majority of its capital and operating expenses from the Northern Territory Government, Commonwealth Government and by entering into business partnerships with the private sector.

Approved Ilana ELDRIDGE, Chief Executive Officer Date

PROGRAM DETAILS:

The Darwin Palmerston Night Patrol service aims to prevent alcohol related disputes, problems and conflict in the Darwin and Palmerston area by providing first aid, dispute resolution and transporting vulnerable people to either a place of safety or a sobering-up shelter, and to link such persons with support, rehabilitation and counselling services.

PRIMARY OBJECTIVE:

Improve the safety at night of vulnerable Aboriginal people in the Darwin and Palmerston Area through the delivery of patrols, dispute resolution and transport services.

KEY RESPONSIBILITIES:

1. Conduct mobile and foot patrols to identify at-risk behaviours by Aboriginal people
2. Respond to reports by members of the public regarding at-risk behaviour
3. Intervene in situations where vulnerable persons are at risk by providing dispute resolution, transport of vulnerable persons or other culturally-appropriate actions.
4. Maintain radio/telephone communications with Police and other agencies and assist Police and other agencies during times of emergency where feasible.
5. Take shifts in the call centre taking calls from the public reporting at-risk behaviours and directing Night Patrol vehicles to respond.
6. Record statistical information and maintain an accurate and concise shift journal of all activities carried out on shift.
7. Provide first aid assistance to persons suffering from illness or injuries.
8. Maintain vehicles clean on daily basis, and perform basic controls such as oil and water checks.

SELECTION CRITERIA:

Essential:

The successful applicant will be able to demonstrate:

1. Good knowledge and understanding of the issues and factors affecting Indigenous people in the Northern Territory.
2. Ability to prioritise work and operate effectively in a small team with minimal supervision.
3. Basic computer skills (including word processing and email) and the ability to maintain accurate, but confidential, administrative records.
4. Willingness to work shift work including nights, weekends and public holidays.
5. Possession of a current NT Driver's Licence ('C' Class minimum).

6. Possession of, or willingness to rapidly obtain, a Current criminal history check that confirms that the person is a suitable person to be employed

Desirable:

1. Possession of, or ability to quickly acquire, Certificates in Senior First Aid, Professional Assault Response Training, Two Way Radio Communications, Defensive driving and Suicide Intervention.
2. Previous experience working in the Community Service Sector or knowledge and understanding of service providers and agencies in the Darwin and Palmerston areas to which Indigenous persons involved or affected by alcohol related disputes, problems and conflict can be referred.
3. The ability to converse and negotiate successful outcomes with Indigenous people, particularly when adversely affected by alcohol and/or other drugs.

APPLICATION PROCESS

Applicants to provide a current curriculum vitae and letter explaining how they meet the selection criteria to Keisha Rowsell on Keisha.rowsell@larrakia.com or by post to PO Box 1098, Nightcliff NT 0814

Note:

Applicant's are required to provide at least two (2) current verifiable referees and may be required to undertake a Police background check.

Employee endorsement:
(employment)

(Initial each page and sign below only if offered employment)

I, _____ understand and accept that I will be required to perform the duties and tasks contained in this Position Description and such other duties and tasks that LNAC may assign to me, having regard to my skills, training and experience.

Dated: / /

Signed: _____